

SUPERINTENDENT, S.V.P.PG.I.P.,

CUTTACK-2

TENDER PAPER FOR LAB-CHEMICALS

2020-21



Cost of Tender Paper-	Rs.1000/-
Submission of Tender	By Regd. Post/ Speed Post
Last date of Submission of tender paper-	Dt.26/06/20 up to 4pm
Date of Opening of Technical bid-	Dt. 29/6/20 at 3.30pm
Date of Opening of Price bid-	Dt. 29/6/20 at 3.30pm
Place of Opening of tender paper-	Office of the Superintendent, SVPPGIP, Ctc-2
Address for Communication-	Superintendent, SVPPGIP, Ctc-2
E-Mail ID-	svppgip_cuttack@rediffmail.com
Website:	www.svppgip.org

Superintendent
SVPPGIP, Cuttack

SALE OF TENDER/BID DOCUMENTS

A complete set of bid documents can be downloaded from hospital website available at www.svppgip.org directly from dt.. The tender paper cost fee of Rs.1000/- (One thousand only) non refundable to be deposited in the form of DD to be pledge in the name of Superintendent, SVPPGIP, Cuttack along with technical bid of tender bid. The Bidders should specifically superscribe "The tender for supply of lab chemicals" over the envelope. The tender paper fee cost and EMD amount should be submitted separately in separate demand draft along with the technical bid. In case of any bid amendment and clarification, the responsibility lies with the bidders to collect the same from the website or the office notice board before last date of purchase of tender document and the Superintendent, SVPPGIP, Cuttack shall have no responsibility for any delay/ omission on part of the bidder.

(A) The price of bid document : Rs.1000/- (non refundable)

The tender paper will be rejected if the bidder changes any clause or annexure of the bid document downloaded from the website.

Superintendent
SVPPGIP, Cuttack





BRIEF INSTRUCTION TO THE BIDDERS

TERMS AND CONDITIONS

- 1.1 Sealed tenders will be received on or before Dated.26/6/2020 up to 4.00 P.M. by the Superintendent, SVPPGIP,Cuttack from intending supplier for Supply of Lab Chemical items. Any tender received after the due date & time will be rejected / returned to the sender unopened.
- 1.2 The bidder(s) are to submit their tender in separate sealed covered envelopes for technical bid and commercial bid by super scribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the covers should be put into a third Cover, which should be super scribed as "Tender for the Supply of Lab Chemicals .
- 1.3 The Sealed tenders "Cover A" (Technical Bid) will be opened at the **O/o Superintendent, SVPPGIP, Cuttack** on date 29/6/2020 at 3.30pm. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.
- 1.4 No tender documents can be accepted after the expiry of scheduled date and time for receipt of bids.
- 1.5 Firm should mention the items quoted, brand name in a separate sheet.
- 1.6 Firm should quote the chemical of reputed brand.
- 1.7 The chemicals quoted beyond the specification will not be considered.
- 1.8 The firm should mention the brand name of the chemicals quoted along with specification.

ELIGIBILITY CRITERIA

- 2.1. Bidders are eligible to participate in the tender provided, they have
 - (i) The firm should have Valid Drug license or if applied for renewal they should have the acknowledgement copy of deposit for renewal.
 - (ii) Should have Pan Card in the name of firm or proprietor.
 - (iii) Should have GST Registration Certificate.
 - (iv) Should have supply experience of minimum one year in any govt./private/corporate hospitals of 400 beds or more.
 - (v) Should have annual turnover not less than 50 lakhs per year in last three years and audited by Chartered Accountant.
 - (vi) The firm should not have been blacklisted either by any Tender inviting authority of state or Central Govt. organization.
 - (vii) The firm should not failed to carried out the supply order(it will be verify).

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer.

COVER—A (TECHNICAL BID) :

- 3.1 Earnest Money Deposit of Rs 10,000(Ten thousand) in shape of Demand Draft.
- 3.2 Tender paper fee of Rs.1000/-(One thousand) in shape of Demand Draft.
- 3.3 Copy of Valid Drug license or if applied for renewal they should submit the acknowledgement copy of deposit for renewal.
- 3.4 Copy of last GST return.
- 3.5 Photo copy of Pan Card in the name of proprietor or firm.
- 3.5 Details name, address, telephone no.,e-mail of the manufacturer / authorized distributor / Contact person.
- 3.6 Déclaration through affidavit regarding non black listing by any state Govt. or central Govt. institution.
- 3.7 GST Registration Certificate.
- 3.8 Last three Years turn over statement of not less than 50 lakhs per year audited by the Chattered Accountant.
- 3.9 The supply order copy of minimum one year in support of experience must be submitted (all the items of supply order should be satisfactorily carried out).
- 3.10 Undertaking to supply the chemical within maximum 15 days.

4. Non submission of any one document with the tender will be summerarily rejected.

- 3.11 Any document found false at any stage the tender will be rejected.

COVER – B (PRICE BID)

- 5.1 The tender format giving the quoted rate for the items should be sent in a separate sealed Cover hereafter called Cover "B" (Price Bid).

The Cover –B (Price Bid) will be opened only of the tenderers who qualify in Technical Bid (Cover – A) and list of product is as per tender specification.

- 5.2 The tender must be submitted the price of the items inclusive of packing, forwarding, freight (door delivery), but exclusive of GST In Cover-B. The rate should be quoted for each item both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.

6. EARNEST MONEY DEPOSIT:

- 6.1 The tender should be accompanied with Earnest Money Deposit (EMD) amounting Rs.10,000/- (Ten thousand) in shape of Demand Draft from any Nationalized/ Scheduled Bank in favor of Superintendent, SVPPGIP, Cuttack failing which tender will be rejected.

6.2 All the EMD of the bidders will be returned back after finalization of tender without interest. The Successful bidder/s has to submit security deposit of Rs 30,000/- in the form of DD pledge in the name of Supdt.SVPPGIP, Cuttack.

6.3 The EMD amount will be forfeited if the successful firm fails to deposit the security deposit amount.

7. SECURITY DEPOSIT:

7.1 The approved firm/s have to deposit security amount of Rs.30,000/- within the stipulated duration which will be kept till the validity of tender approval.

7.2 The security amount will be returned after validity period is over without interest.

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