

SUPERINTENDENT SVP PG INSTITUTE OF PEDIATRICS CUTTACK-2

TENDER FOR OUT SOURCING OF HOSPITALBIOMEDICAL WASTE TREATMENT AND DISPOSAL WORK

Name of the Health Institution : SUPERINTENDENT, SVPPGIP, Cuttack
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)
Tel/Fax: 0671-508978
Email: Svppgip_cuttack@rediffmail.com
Web site: www.svppgip.org

COST OF TENDER PAPER : Rs, 1000/- (One thousand only)

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : Dt.17/04/2018 up to 05.00 P.M

DATE & TIME OF OPENING OF TECHNICAL BID : Dt.19/04/2018 at 3.30 PM

DATE & TIME OF OPENING OF FINANCIAL BID : Dt.22/04/2018 at 3.30 PM

PLACE OF OPENING OF BID DOCUMENTS : Office of the Superintendent

RECEIPT OF BID DOCUMENTS AND ADDRESS FOR COMMUNICATION : Office of the Superintendent, SVPPGIP, Cuttack

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SALE OF TENDER / BID DOCUMENT FOR BMW MANAGEMENT AT

SVPPGIP,CUTTACK

TENDER CALL NOTICE

Letter No-


Date -

The Superintendent, SVPPGIP, Dist- Cuttack Odisha invites sealed tender from competitive parties for outsourcing of Bio-Medical Waste management systems of SVPPGIP Hospital,(416 beds). The tender should contain both technical and financial bids separately. The technical bid will be opened first and financial bid will be opened later to those who will qualify in the technical bid. The project includes collection of biomedical waste from the segregation site, transportation and storage at the containment area with further transportation to the plant site for treatment and disposal of waste. The incinerator waste to be disposed at incinerator of SCB medical college and hospital for which the transportation charge to be quoted (per km) separately by the bidder. The Bidders have to download the Tender Documents directly from the WEBSITE www.svppgip.org. The tender should be submitted in two bid system. Cover-A as technical bid and Cover -B as financial bid. Cover-A and Cover-B to be sealed separately and both the envelope to be sealed in another envelope. The Tender **cost fee of Rs.1, 000/-(One thousand)** (non- refundable) in the form of Demand Draft drawn in favor of Superintendent, **SVPPGIP, Cuttack**, payable at Cuttack should be enclosed in technical bid. The Bidders should specifically super scribe, "DOWNLOADED FROM THE WEBSITE" on the top left corner of the outer envelope containing Bid. The Tender Paper cost fee and the EMD amount Rs.5, 000/- (Rupees five thousand only) should be submitted in separate demand drafts. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or from the office notice board before last date of submission of tender document and the Superintendent shall have no responsibility for any delay / omission on part of the bidder. The tender have to reach at the office of the Superintendent, SVPPGIP Cuttack on or before dated 17/04/2018 up to 05.00 P.M through Regd. Post / Speed Post only. The tender paper containing details of terms and condition can be obtained from the **Users collection counter** of the office from date 27/03/2018 to 16/04/ 2018 within working hour.

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website - [svppgip_cuttack @rediffmail.com](mailto:svppgip_cuttack@rediffmail.com).

A. Tender Paper Fee and EMD:

The Tenderer should furnish the EMD of Rs.5, 000/-(Refundable) and Rs.1, 000/- towards tender paper fee (non-refundable) if downloaded from website in shape of Bank Draft in favour of Superintendent, SVPPGIP, Cuttack payable at SBI main branch, Cuttack. The EMD of the non-qualified bidders will be returned after opening of technical bid within one month. The EMD of the qualified bidders will be returned after completion of the tender process without interest .The selected firm has to submit bid security of Rs.50000/- in shape of demand draft as bid security after which work order will be issued.


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B. DOCUMENTS TO BE SUBMITTED WITH TECHNICAL BID-

The firms having minimum one year of work experience in hospital biomedical waste treatment and disposal are eligible to participate in the tender and they have to submit the following documents in technical bid.

(All documents must be page numbered and self- attested)

SL.NO	Criteria	Particulars submitted at page No.
1.	Tender paper fees of Rs.1000/ (Non refundable).	
2.	EMD amounting to Rs.5, 000/- (Refundable)	
3.	Pollution Control Board license / approval	
4.	Copy of valid Service tax registration (GST)	
5.	Copy of valid Labour Registration certificate	
6.	Details of address, contact no. of responsible person, email, fax etc	
7.	Work order copy for minimum one year in support of experience	
8.	PAN card Xerox	
9.	Last GST return copy	
10.	IT return last 3 (three) years	
11.	EPF/ ESI deposit slip of last quarter	
12.	Turnover of last 3 financial years audited bank statement / P&L report etc.	
13.	Organizational; constitution – Proof of Registration (Company/Self/Partnership)	

** Please attach supporting documents duly signed and sealed for the above requirements.

Date :

Place:

Authorized Signatory

Handwritten signature
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CHECKLIST

Name of the Tender : Regarding collection of biomedical waste from the Segregation site, transportation and storage at the containment area with further transportation to the plant site for treatment and disposal of waste as per the Bio Medical Rule -2016.

SL.NO	List of Documents	Documents		For the office use only
		Attached	Not Attached	
1.	Tender paper fees of Rs.1000/ (Non refundable).			
2.	EMD amounting to Rs.5,000/- (Refundable)			
3.	Pollution Control Board license / approval			
4.	Copy of valid Service tax registration (GST)			
5.	Copy of valid Labour Registration certificate			
6.	Details of address, contact no. of responsible person, email, fax etc			
7.	Work order copy for minimum one year in support of experience			
8.	PAN card Xerox			
9.	Last GST return copy			
10.	IT return last 3 (three) years			
11.	EPF/ ESI deposit slip of last quarter			
12.	Turnover of last 3 financial years audited bank statement / P&L report etc.			
13.	Organizational; constitution – Proof of Registration (Company/Self/Partnership)			

FINANCIAL BID

Name and address of the Organization / Agency:-

SL. NO.	Criteria	Particulars in Indian rupees	GST %
1.	Charges per bed per day, SVPPGIP Cuttack including Poly bags, transportation cost to SCB MCH for incineration excluding GST.		

Date :

Place:

Authorized Signatory

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**Terms of Reference (TOR) for Outsourcing of Biomedical Waste Management
Services in SVPPGIP, Cuttack**

1. All the workers engaged by the outsourcing agency shall have uniform to be provided by the out sourcing agency.
2. All staffs of the organization shall bear photo identity card during the period of work, which shall be duly signed by the Superintendent/ representative of the organization to be provided by concerned agency.
3. All the personnel to be engaged by the organization should be covered under the statutory government regulations framed from time to time.
4. The concerned authority of the hospital may request the contractor to withdraw any of his workers from the hospital without assigning any reasons, with 24 hours prior intimation.
5. The outsourcing agency will abide by all the rules and regulations relating to labour laws, accident, workmen compensation act, workmen insurance, ESI, PF, etc.. This will be the sole responsibility of the outsourcing agency. The hospital authority will not be a party at any stage to any kind of dispute relating to the above. In case of any liability arises due to non performance by the outsourcing agency, under no circumstances, the hospital authority shall be liable for the same.
6. Any damage/ pilferage of the hospital property due to mishandling, carelessness of the outsourcing agency or his workmen will be recovered from bill of the outsourcing agency bill and all materials issued to the outsourcing agency shall be his sole responsibility during the period of the contract.
7. The selected agency should depute a qualified/ experienced and dedicated person to manage the waste management activity in the hospital and will coordinate in executing the same with the hospital manager of the hospital and be responsible for supervision of the work.
8. All the employees engaged by the out sourcing agency will have to be covered under insurance against any personal accidents and the hospital authority will not be liable for payment of any compensation on that account.
9. During execution of work, the out sourcing agency should follow all standard norms of safety measures / precautions to avoid accidents/ damages to men, machines and buildings, etc. On violation of norms authority reserves the right to cancel the agreement or recover the money for damage from the agency .

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10. Generator of the bio-medical waste will provide segregated waste to the out sourcing agency. The wastes shall be segregated as per the provisions of the BMW(H&M) Rules 2016. The out sourcing agency shall not accept the non segregated waste and such incident shall be reported to the prescribed authority. The person responsible for collection of biomedical waste shall wear proper protective gear and also carry a register with him to maintain the records such as name of the generation point, type and quantity of waste received, signature of the authorized person, day and time of collection, etc. Transportation of wastes from generation point to plant is responsibility of the agency. The carrier in which wastes are transported shall be borne and maintained by the agency with proper labeling.
11. It is the responsibility of the agency to provide and place poly bags as per BMW rules 2016 in all the bins immediately after collection of the waste is over. Under no circumstances poly bags of different colour other than prescribed are acceptable. The bags should be properly marked with the Bio Hazard symbols. The poly bags should be bar coded for tracking the movement of poly bags.
12. The collection and transportation of bio-medical waste shall be carried out in a manner so as to avoid any possible hazard to human health and environment. The timing of collection of the waste can be fixed after discussing with the waste management committee of the concerned hospital. The agency shall collect biomedical waste everyday without fail.
13. The route of transportation of incineration waste to SCBMCH shall be shortest distance. As far as possible; the transportation shall be carried out during non peak traffic hours. It shall be ensured that the total time taken from generation of bio-medical waste to its treatment, which also includes collection and transportation time, shall not exceed 24 hours.

C. DOCUMENTS TO BE SUBMITTED WITH FINANCIAL BID INCLUDING WASTE COLLECTION BAG

The tender format giving the quoted rate for treatment of waste inside the hospital and transportation cost for incineration at SCBMCH hospital per bed per day and for treatment including cost of polybags to be quoted in price bid as Cover "B". The price should be quoted exclusive of service tax (GST). The rate should be quoted both in figures and words. Only two decimal points (paise) will be taken into consideration ignoring the rest digits. In case of difference in words and figures, words will be taken into consideration for evaluation. The quoted rates should be final and shall not be subject to any escalation during the validity of the tender.

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D. REJECTION OF THE TENDER:

The tender paper will be rejected, if any of the following documents are wanting /not found With the tender bid:

- (i) Non submission of relevant documents in technical bid.
- (ii) Price bid / quoted rate with signature and seal of authorized person of the firm.

E. Evaluation:

1. Tenders will be evaluated as per the requirement of the bid and the price bid will be opened only for the bidders who qualified in the document evaluation(Technical Bid)
2. The cost of the unit item excluding service tax will be evaluated.

F. The approved firm has to make an agreement with the authority before take up the work.

G. Payment:

Payment on monthly basis shall be made after submission of work certificate of work from Hospital Manager.

H. General Conditions:

1. The tender documents should be clearly written /typed without any correction, interpolations and overwriting. Each page of the tender should bear the dated signature of the tenderer.
2. All the pages of the tender document should be numbered and self-attested. If any information or documents furnished by the tenderer found to be misleading/incorrect at any stage, their tender will be rejected.
3. The approved rate and supplier will be valid for three years from the date of approval subject to review of work after one year.
4. In the event of the last date of submission of bid date being declared as a holiday, the due date of submission of bids and opening of bids will be the following working date & time.
5. The authority reserves the right to accept /reject all the bids or any part thereof without assigning any reason thereof.
6. All legal disputes, if any relating to tender are subject to jurisdiction in the courts of law situated at Cuttack, or High Court of Odisha.

**Superintendent,
SVPPGIP, Cuttack**

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