

**TENDER PAPER FOR SUPPLY OF  
MEDICAL DISPOSABLE AND CONSUMABLE ITEMS  
FOR THE YEAR 2020-21**

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Cost of Tender Paper-	1000/- (One Thousand five Hundred only)
Last date of Receive of tender paper-	26/06/2020 up to 4pm
Date of Opening of tender (Technical bid) -	29/06/--2020 at 3.30pm
Date of Opening of Cover-B (Price bid):	04/07/2020 at 3.30pm
Place of Opening of tender paper-	Office of the Superintendent, SVPPGIP, Ctc-2
Address for Communication-	Superintendent, SVPPGIP, Ctc-2
Telephone No.	0671-2508978
Fax No.	0671-2508978
Email ID-	svppgip_cuttack@rediffmail.com

Superintendent  
SVPPGIP, Cuttack-2

## SALE OF TENDER / BID DOCUMENT

A complete set of bidding documents may be downloaded by the Bidders directly from the WEBSITE available at **www.svppgip.org** to participate in the tender. The Tender Paper cost fee of Rs.1000/- (Non-refundable) by way of Demand Draft drawn in favor Superintendent, SVPPGIP, CTC payable at Cuttack to be submitted with the technical bid. The Bidders should specifically super scribe, "**SUPPLY OF MEDICAL DISPOSABLE AND CONSUMABLE ITEMS**" on the top of the outer envelope containing Technical Bid and Price Bid separately. The Tender Paper cost fee and the EMD amount should be submitted separately in separate demand drafts. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or the office notice board before last date of purchase of tender document and the Superintendent, SVPPGIP, Cuttack shall have no responsibility for any delay / omission on part of the bidder. The tender paper should send by Regd. post/Speed post only to office of the Superintendent, SVPPGIP, Cuttack and should reach the office on or before 4.0pm of dt.26/06/2020.

a) Price of bid document Rs.1000.00 (Non-refundable)

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.



## TERMS AND CONDITIONS

- 1.1 Sealed tenders will be received on or before Dated.26/06/2020 up to 4.00 P.M. by the Superintendent, SVPPGIP, Cuttack from intending supplier for supply of medical disposable and consumable items. Any tender received after the due date & time will be rejected / returned to the sender unopened.
- 1.2 It is a two bid tender and bidder(s) are to submit their tender in separate sealed covered envelopes for technical bid and commercial bid by super scribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the covers should be put into a third Cover, which should be super scribed as **"TENDER FOR THE SUPPLY OF MEDICAL DISPOSABLE AND CONSUMABLE ITEMS** and also mention the contact no. and E-mail I D,
- 1.3 The tenderer should furnish EMD OF Rs.10, 000/-(refundable) in the form of BD.
- 1.4 The selected tenderer should submit the security deposit of Rs.50, 000/- in the form of BD pledge in the name of superintendent, SVPPGIP, Cuttack.
- 1.5 A bidder can bid for a single item or a number of items or all the items.
- 1.6 The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened at the **O/o Superintendent, SVPPGIP, Cuttack** on date 29/06/2020 at 3.30pm. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.
- 1.7 No tender documents can be accepted at any circumstances after the expiry of scheduled date and time for receipt of bids.
- 1.8 The firm must mention the items to which quoted and brand name.
- 1.9 The items quoted should be CE certified product and copy in support either by certificate or catalog in where it is mentioned should be submitted along with tender paper.
- 1.10 The product manufacturing firm/s must be an ISO/ISI/GMP certified company.
- 1.11 Each and every page/pages of the tender document should be serially numbered and duly signed by the tendered with stamp.
- 1.12 All entries in the tender form legible and should be filled carefully and clearly.
- 1.13 The bidder selected in document check should produce sample before the committee if sample test required.
- 1.14 After evaluation of technical bid, check list & sample by the committee the bidder pass will be selected for price bid opening.
- 1.15 The quoted price should not more than the open market price.
- 1.16 The approved price will remain valid for one year and no request for enhance within the period will be accepted.
- 1.17 The must submit the catalogue of the quoted item in original or photo copy,
- 1.18 The firms should read the terms and condition carefully before participate the tender.
- 1.09 The firms have to give declaration on agree of terms and condition in the tender paper.

## ELIGIBILITY CRITERIA

2. Bidders are eligible to participate in the tender.
  - 2.1 The firm should registered (GST) in any state or Union Territory.
  - 2.2 The firm should have valid Drug license to sale medicine and disposable items in retail or wholesale.
  - 2.3 The firm should have minimum one year experience of successfully supply of medical disposable items to any govt./ private/public sector hospital of 200 beds or more without failure of a single item.
  - 2.4 Pan card should be in the name of proprietor or firm.
  - 2.5 The firm must have business turnover of not less than 50 lakhs per year during last three years.

2.6 The firm should not black listed either by the Tender inviting authority or by any state Govt. or Central Govt. organization.

2.7 The firm must deposit last month GST Return.

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer.

### **3. COVER—A (TECHNICAL BID) :**

- 3.1 Earnest Money Deposit of Rs 10,000(Ten thousand) in shape of Bank Draft.
- 3.2 Copy of Valid Drug license or if applied for renewal then the challan copy of deposit and receipt copy of the concern authority for renewal of before expiry to be submitted.
- 3.3 GST Registration Certificate.
- 3.4 Photo copy of Pan Card of firm/proprietor.
- 3.5 GST return copy of last month.
- 3.6 Tender paper cost of Rs.1000/-(one thousand) in the shape of BD.
- 3.7 Copy of minimum one year supply experience to any govt./private/public sector hospital of 200 beds or more. Supply order copy must be submitted in support of experience.
- 3.8 The firm should submit the CE certificate of the product or catalog copy of the product in support of quality in where it is mentioned along with tender paper.
- 3.9 Copy of C.A audited last 3 years turn over 50 Lakh/year or more.
- 3.10 Declaration through affidavit regarding non black listed by any state Govt. or Central Govt. organization.
- 3.11 Detail of list of item quoted with specification should be submitted.
- 3.12 Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor / contract person.

### **4. REJECTION OF TENDER**

- 4.1 Non submission of any one document or valid in technical bid will summerarily the tender will be rejected.
- 4.2 If the documents /information or declaration submitted by the bidder/s found false at any stage, the tender will be rejected.

### **5. DELIVERY OF TENDER**

- 5.1. The date, Time and Venue for delivery of tender is as per schedule mentioned in front page of tender paper.
- 5.2. The Hospital authority will not held responsible for postal delay to reach in the office before the last date and time.

### **6. BID VALIDITY**

- 6.1. The validity of the tender is for one year.

### **7. SAMPLES**

- 7.1. The tenderer have to provide sample of the required item if tender committee desire to test the quality. Failings to provide, the said item will not be considered.

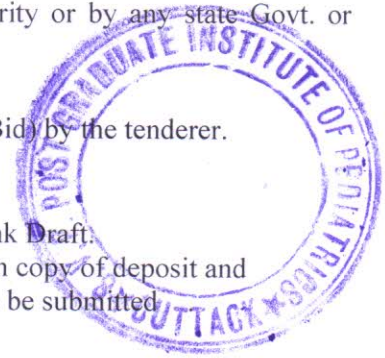
### **8. COVER – B (PRICE BID)**

- 8.1 The tender format giving the quoted rate for the items should be sent in a separate sealed

Cover hereafter called Cover "B" (Price Bid).The Cover –B (Price Bid) will be opened only of the tenderers who qualify in Technical Bid (Cover – A) and product is as per tender specification.

- 8.2 The tender must be submitted the unit price of the items inclusive of packing, forwarding, freight (door delivery), but exclusive of GST in Cover-B and brand name.

- 8.3 The rate should be quoted for each item & each size separately(unit price) both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.



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