

**Office of the Superintendent**  
**Sardar Vallabhbai Patel Post Graduate Institute of Pediatrics**  
**Health & F.W. Department, Govt. of Odisha**  
**Cuttack-753002, Tel/Fax: 0671-2508978**  
**E-Mail ID- svppgip\_cuttack@rediffmail.com**  
**www.svppgip.org**

Letter No: 5486 /SVPPGIP, Cuttack

Date: 10/12/2019

To  
Deputy Director cum Deputy Secretary to Govt. of Odisha  
Dept. of I&PR, Bhubaneswar.

Sub:- Publication of tender call notice.

Sir

Please published the following tender call notice in at least two local news papers (Cuttack edition) and instruct the news paper agency to provide the complimentary copy of the publication for official procedure. The annual budget provision for this tender is Eight to Ten Lakhs

**TENDER CALL NOTICE FOR EMPANELMENT OF MEDICINE STORE**

Sealed tender are invited from interested medicine shop within Cuttack town with a radius of 03 km from the hospital premises for empanelment for supply of medicine to this institution round the clock as and when required under RSBY, BKKY scheme and for local purchase out of Govt. fund for patients of the hospital. The last date of submission of tender will be on or before 28/12/2019 up to 1.00pm and date of opening of tender will be on 30/12/2019 at 2.30 pm. The details of terms & conditions required to participate in the tender can be downloaded from official website [www.svppgip.org](http://www.svppgip.org). The tender should send by speed post/registered post only.

Yours Faithfully

  
10/12/19  
Superintendent  
SVPPGIP, Cuttack

Memo No \_\_\_\_\_ /SVPPGIP, Cuttack  
Copy to Account Section (Govt.) for information.

Date \_\_\_\_\_

  
Superintendent  
SVPPGIP, Cuttack

GENERAL TERMS AND CONDITIONS FOR EMPANELMENT OF MEDICINE STORE, SVPPGIP, Cuttack

The term & condition required to participate in the tender for empanelment of medicine store are mention below.

1. The medicine shop should be a Govt. Registration firm.
2. The firm should be situated within 3 km Radius of hospital campus.
3. The bid will be two bid system as Technical Bid & Price Bid ,and to be submitted in separate sealed envelope with super scribe (Technical bid/ Financial bid) as per the Annexure I, II & III.
4. The firm must quote the minimum percentage claimed extra over and above the purchase price of the medicine which should not exceed 10% extra over purchase price and should not exceed to MRP.
5. The medicine shop has to submit Xerox copy of valid Drug License or if applied for renewal the deposit slip with slip with seal of office of Drug inspector.
6. The medicine shop has to submit Xerox copy of valid GST Registration & Pan Card in the name of shop or proprietor.
7. The document necessary will be evaluated in the technical bid and for qualified bidders financial bid will be opened.
8. The bidder quoting lowest percentage over and above the purchase price will be selected.
9. The medicine store must have drugs not less than 75% of the commonly prescribed medicine of the hospital.
10. If any medicine to be procured is not available in the medicine store, it is the responsibility of the store to arrange it and supply quickly.
11. Copy of the purchase bill to be submitted along with monthly bill.
12. The medicine store should supply medicine of reputed brand and lowest rate available in the market.
13. Tender will be valid for a period of one year or till the next tender is made.
14. The bidder if selected has to give a agreement in stamp paper if any payment is made in excess of actual billing amount then he has to return it and also has to comply the audit when necessary.
15. Bill/ Invoice must mention the purchase price & billing price of the medicine.
16. Declaration to supply within 1 to 2 hour after receiving the order by E.mail or telephonically without fail.
17. It will be the responsibility of the medicine shop to ensure that the items supplied are of standard quality.
18. Payment will be made on monthly basis as per availability of fund.
19. The vender to co-operate in comply any audit issue arises for the purchase made through the vender.
20. It will be the responsibility of the medicine shop, if an issue arises because of the medicine supplied if found to be of sub-standard quality subsequently.
21. The medicine shop proprietor has to submit an affidavit of declaration in non judiciary stamp paper regarding agreement as per Annexure-III.

*hem*  
10/11/19  
Superintendent  
SVPPGIP, Cuttack

**ANNEXURE-I**

Documents to be submitted in technical bid (separate sealed envelope)

1. Application addressed to Superintendent in firms letter pad for empanelment.
2. Copy of valid Drug License or if deposited for renewal the deposit challan copy should be submitted.
3. Copy of GST certificate.
4. Copy of PAN card (in the name of firm/proprietor)
5. Affidavit in non-judicial stamp paper
6. Annual turnover of 30.0 lakhs or more
7. GST return copy of financial year 2019-20

**ANNEXURE-II**

**FINANCIAL BID**

Name of the shop:-

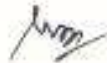
Additional claim over the purchase price (should not exceed 10% over the purchase price)	Percentage extra claimed above the purchase price

Signature of the proprietor

Date:-

Name of the shop

Address





**ANNEXURE-III**

(The following points to be placed in non-judicial stamp paper as affidavit)

I agree to the following terms and conditions, if I am selected for the supply.

Sl No	NAME OF THE CONDITIONS
1	The medicine store must have drugs not less than 75% of the commonly prescribed medicines of the hospital
2	If any medicine to be procured is not available in the medicine store, it is the responsibility of the store to arrange it and supply quickly.
3	Copy of the purchase bill to be submitted along with the monthly bill.
4	The medicine store should supply medicines of GMP certified company of lowest rate available in the market.
5	The bidder if selected has to give a agreement in stamp paper if any payment is made in excess of actual billing amount then they will return it and also has to comply the audit when necessary.
6	Bill/Invoice must mention the purchase price & billing price of the medicine.
7	Declaration to supply the medicine within 1 to 2 hours after receiving the order by E.mail or by telephonically without fail.
8	It will be responsibility of the medicine store to ensure that, the items supplied are of standard quality.
9	It will own the responsibility of the medicine shop, if any issue arises because of the medicine supplied if found to be sub-standard quality subsequently.
10	The vender to co-operate in comply any audit issue arises for the purchase made through the vender.

Signature of the proprietor

Date:-

Name of the shop

Address

