


GENERAL TERMS & CONDITIONS FOR EMPANELMENT OF MEDICINE STORE, SVPPGIP, Cuttack

The term & condition required to participate in the tender for empanelment of medicine store are mention below.

- 1) The medicine shop should be a Govt. Registration firm.
- 2) The firm should be situated within 3 km Radius of hospital campus.
- 3) The bid will be two bid systems as Technical Bid & Price Bid, and to be submitted in separate sealed envelope with super scribe (Technical bid/ Financial bid) as per the Annexure I,II & III.
- 4) The firm must quote the minimum percentage claimed extra over and above the purchase price of the medicine which should not exceed 10% extra over purchase price and should not exceed to MRP.
- 5) The medicine shop has to submit Xerox copy of Valid Drug License or if applied for renewal the deposit slip with seal of office of Drug Inspector.
- 6) The medicine shop has to submit Xerox copy of valid GST Registration & Pan Card in the name of shop or proprietor.
- 7) The documents necessary will be evaluated in the technical bid and for qualified bidders financial bid will be opened.
- 8) The bidder quoting lowest percentage over and above the purchase price will be selected.
- 9) The medicine store must have drugs not less than 75% of the commonly prescribed medicine of the hospital.
- 10) If any medicine to be procured is not available in the medicine store, it is the responsibility of the store to arrange it and supply quickly.
- 11) Copy of the purchase bill to be submitted along with monthly bill.
- 12) The medicine store should supply medicine of reputed brand and lowest rate available in the market.
- 13) Tender will be valid for a period of one year or till the next tender is made.
- 14) The bidder if selected has to give a agreement in stamp paper if any payment is made in excess of actual billing amount then he has to return it and also has to comply the audit when necessary.
- 15) Bill /Invoice must mention the purchase price & billing price of the medicine.
- 16) Declaration to supply within 1 to 2 hour after receiving the order by E.mail or telephonically without fail.
- 17) It will be the responsibility of the medicine shop to ensure that the items supplied are of standard quality.
- 18) Payment will be made on monthly basis as per availability of fund.
- 19) The vender to co-operate in complying any audit issue arises for the purchase made through the vender.
- 20) It will be the responsibility of the medicine shop, if any issue arises because of the medicine supplied if found to be of sub-standard quality subsequently.
- 21) The medicine shop proprietor has to submit an affidavit of declaration in non judiciary stamp paper regarding agreement as per Annexure-III.


21/01/19
Superintendent
SVPPGIP, Cuttack

ANNEXURE- I

Documents to be submitted in technical bid (In separate sealed envelope)

1. Application addressed to superintendent in plain paper for empanelment.
2. Copy of Valid Drug License or if deposited for renewal the deposit challan copy should be submitted.
3. Copy of GST Certificate.
4. Copy of PAN Card (in the name of shop/ proprietor)
5. Affidavit in non Judicial stamp paper as per annexure-III
6. Annual turnover of Rs. 50 lakhs or more.
7. GST return copy of financial year 2018-19.



FINANCIAL BID

Name of the shop:--

Additional claim over and above the purchase price. (should not exceed 10% over the purchase price)	Percentage (%) extra claimed above the purchase price

Signature of the proprietor

Date:-

Name of the Shop

Address



ANNEXURE-III

(The points to be placed in Non Judicial stamp paper as affidavit)

I agree to the following terms & conditions, if I am selected for the supply.

SL. No.	NAME OF THE CONDITIONS
1	The medicine store must have drugs not less than 75% of the commonly prescribed medicine of the hospital.
2	If any medicine to be procured is not available in the medicine store, it is the responsibility of the store to arrange it and supply quickly.
3	Copy of the purchase bill to be submitted along with monthly bill.
4	The medicine store should supply medicine of reputed brand and lowest rate available in the market
5	The bidder if selected has to give a agreement in stamp paper if any payment is made in excess of actual billing amount then he has to return it and also has to comply the audit when necessary.
6	Bill /Invoice must mention the purchase price & billing price of the medicine.
7	Declaration to supply the medicine within 1 to 2 hour after receiving the order by E.mail or by telephonically without fail.
8	It will be the responsibility of the medicine shop to ensure that the items supplied are of standard quality.
9	It will own the responsibility of the medicine shop, if any issue arises because of the medicine supplied if found to be of sub-standard quality subsequently.
10	The vender to co-operate in complying any audit issue arises for the purchase made through the vender



Signature of the proprietor

Date:-

Name of the Shop

Address

Office of the Superintendent
Sardar Vallabh Patel Post Graduate Institute of Pediatrics
Health & F.W. Department, Govt. of Odisha
Cuttack-753002, Tel/Fax: 0671-2508978
E-Mail ID- svppgip_cuttack@rediffmail.com
www.svppgip.org

Letter No:- 3088 /SVPPGIP, Cuttack

Date:- 9/8/19

To

Deputy Director cum Deputy Secretary to Govt. of Odisha
Dept. of I & PR, Bhubaneswar.

Sub:- Publication of tender call notice.

Sir

Please published the following tender call notice in at least two widely circulated local news Paper (Cuttack edition) and instruct the news paper agency to provide the complimentary copy of the publication for official procedure.

TENDER CALL NOTICE FOR EMPANELMENT OF MEDICINE STORE

Sealed Tenders are hereby invited from interested medicine shop with in Cuttack town with a radius of . 3 kilometers from the hospital for empanelment for supply of medicine to this institute round the clock as and when required under RSBY, BKKY scheme & for local purchase out of Govt. funds for patients of the hospital. The last date of submission of tender will be on or before 30/08/2019 up to 1pm and date of opening of tender will be on 31/09/2019 at 12.30 pm. The details of terms & conditions required to participate in the tender can be downloaded from official web site www.svppgip.org or can be available at Dy. Superintendent Office during official hour.

mem
9/8/19
Superintendent

SVPPGIP, Cuttack

Memo No. 3089 /SVPPGIP, Cuttack

Dt. 9/8/19

Copy to M/s Victor Technologies, BBSR for information, and requested to upload the tender notice in hospital website.

mem
9/8/19
Superintendent

SVPPGIP, Cuttack

o/c